

Owners Association of Elk Meadows Board Meeting Minutes

Tuesday, August 29, 2017

At the Chisholm residence, 536 Forest Hill Road

A. Opening

1. The meeting was recorded
2. Roll call. Guests: Will Lawshe, Ned Bosworth, Scott Alamprese, Peter Rowland, Ceann Ingram; Board members: Belinda Chisholm, Maggie Guscott, Pam De Peña, Mike Cammack (arrived late)
3. Call for items to be placed on the agenda from Board members: none
4. Open forum: Peter Rowland discussed sewer fees and the confusion regarding who is paying what. Board noted that research has been done on the topic and everyone pays equally for the infrastructure, and the users pay for their use.

B. Formal approval

1. Minutes from the July 2017 were approved

C. Special items

1. Board appointment. Ceann Ingram was appointed to the Board.
2. Election of officers. The Board elected officers as required by our governing documents. The Board stands as follows:
 - President: Belinda Chisholm
 - 1st Vice President: Mike Cammack
 - 2nd Vice President: Ceann Ingram
 - Treasurer: Maggie Guscott
 - Secretary: Pam De Peña
3. Fence repairs. **Maggie: motion to approve funds for replacing this section of the boundary fence and share cost with Rosetti. Belinda: Seconded. Motion passed.**
4. Snow plow contract. Mike Cammack is seeking a snow plow contract for 2017-2018. New contract should include a wind clause to cover extra plowing needed because of blowing snow.
5. Mail box stand. We are searching for an installer.

D. Treasurer's report. Our finances are on par with expectations. The detailed report is on the website.

E. Committee reports

1. Committee charters were ratified for the Advisory Committee and the Financial Advisory Committee.
2. Water/sewer. Jim Hayford provided a written report, posted on the website.
3. Finance. The Financial Advisory Committee is looking into implications of prepaying the USDA loan.
4. Roads.
 - a. Extension at end of Forest Hill Road. Changes and cost sharing are being discussed.

- b. Extension of Forest Hill Road to Lots 8, 12, and 13. Still under discussion. More information is needed.
- c. Speed control/signs. Roads committee will put out new signs and install speed bumps.
- d. Dust mitigation. Further dust mitigation research is being deferred to the Roads committee for next spring.
- e. Conservation. Weed work winding down. No other issues.
- f. Governance. Next draft of the documents is expected soon.

F. Items from A3 above (none).

G. Executive session: The Board went into Executive Session per Conduct of Meetings Policy, Paragraph 5, Item f, to discuss an item that would otherwise invade individual privacy (delinquent accounts). As a result of the session, no unusual action was necessary.

H. Wrap-up

1. No new issues
2. Date/location of next meeting to be announced.
3. Adjourn